

## CODE OF CONDUCT AND DISCIPLINARY MEASURES

Disciplinary measures shall be appropriate to the seriousness of the offense and, where applicable, to the obvious disciplinary record of the student. Any suspension from attendance upon instruction may be imposed in accordance with Section 3214 of the Education Law.

### A. First Level of Misconduct

#### Description:

Misbehavior on the part of the student, which impedes orderly classroom procedures or interferes with the orderly operation of the school.

#### Disciplinary measures:

There is immediate intervention by the staff member who is supervising the student or who observes the behavior.

#### Range of penalties:

At the first level of misconduct, penalties imposed on the student may range from verbal reprimand or warning to detention.

### B. Second Level of Misconduct

#### Description:

Frequent or more serious misbehavior, which tends to disrupt the learning climate of the school. These infractions, which usually result from continuation of LEVEL 1 misbehaviors, require the intervention of personnel on the administrative level because the execution of LEVEL 1 disciplinary options has failed to correct the situation. Also included in this level are misbehaviors which do not represent a direct threat to the health and safety of others but whose educational consequences are serious enough to require corrective action on the part of the administrative personnel.

#### Disciplinary Measures:

Repeated misbehavior requires a parent/teacher contact with referral to the administrator for appropriate disciplinary action. The administrator meets with the student and/or teacher and effects the most appropriate response. The teacher is informed of the administrator's action. A proper and accurate record of the offense and the disciplinary action is maintained by the administrator. Parental notification is made.

#### Range of Penalties:

At the second level of misconduct, penalties imposed on the student may range from detention to out-of-school suspension.

### C. Third Level of Misconduct

#### Description:

Acts directed against persons or property that could endanger the health or safety of others in the school. By their nature, some of these acts may result in referral to law enforcement and/or other outside agencies.

#### Disciplinary Measures:

The administrator meets with the student and confers with the parent about the student's misconduct and the resulting disciplinary action. A proper and accurate record of offenses and disciplinary actions is maintained by the administrator. In the case of potential involvement by law enforcement and/or other outside agencies, the record may be turned over to them as evidence.

#### Range of Penalties:

At the third level of misconduct, penalties imposed on the student may range from in-school suspension to a Superintendent's hearing.

### D. Fourth Level of Misconduct

#### Description:

Acts which result in violence to another's person or property or which pose a direct threat to the health or safety of others in school. These acts are so serious that they require administrative actions, which may result in the immediate removal of the student from school, possible intervention of law enforcement authorities, and possible further action by the district.

#### Disciplinary Measures:

The administration verifies the offense, confers with the staff involved, and meets with the student. The student is immediately removed from the school environment and parents are notified. School officials may contact law enforcement agency and assist in prosecuting the offender if necessary. A complete and accurate report is submitted to the Superintendent.

#### Range of Penalties:

At the fourth level of misconduct, penalties imposed on the student may range from out-of-school suspension to a Superintendent's hearing.